

**Board of Game and Inland Fisheries
Meeting Minutes
4000 West Broad Street, Board Room
Richmond Virginia 23230**

**June 12, 2012
9:00am**

Present: Mr. J. Brent Clarke, III, Chairman, Mr. F. Scott Reed, Jr., Vice-Chairman, Ms. Lisa Caruso, Mr. Curtis Dixon Colgate, Mr. Ben Davenport, Mr. James W. Hazel, Mr. Randy J. Kozuch, Mr. Hugh C. Palmer, Mr. Leon O. Turner, Sr. and Mr. Charles Yates; **Absent:** Mr. Garry Gray; **Executive Director:** Mr. Robert “Bob” W. Duncan; **Chief Operating Officer:** Mr. Matt Koch; **Senior Leadership Team:** Dr. Joice Conyers, Mr. Tom Gelozin, Mr. Larry Hart, Mr. Lee Walker, Colonel Dabney “Dee” Watts and Mr. David Whitehurst; **Legal Counsel:** Mr. Paul J. Kugelman, Jr.

([Listen: Welcome and Call to Order](#))

The Chairman welcomed everyone and noted for the record that a quorum was present for the meeting. Mr. Colgate read the Mission Statement into the record and Mr. Yates led the Pledge of Allegiance. The Chairman announced that a closed meeting would be held during the meeting and also noted public comments regarding Elk would be heard following the Elk presentation.

([Listen: Recognition of Board Service](#))

The Chairman recognized Mr. Hazel, Mr. Kozuch and Mr. Yates for their service and dedication to the Board. Mr. Hazel, Mr. Kozuch and Mr. Yates have each completed their second 4-year term which is the maximum tenure of service allowed for as Board Members. On behalf of the Board, the Chairman presented each gentleman a plaque noting their respective Congressional District and term.

On behalf of the DGIF Staff, the Director presented Mr. Hazel, Mr. Kozuch and Mr. Yates with a departing gift and thanked them for their service to the Agency.

Mr. Hazel, Mr. Kozuch and Mr. Yates noted for the record that it had been a pleasure to serve on the Board and work with Staff.

The Chairman proceeded with the Agenda and called on the Director for Recognition of Employees and Others.

Recognition of Employees and Others: ([Listen](#)) The Director reported on recent Regional Recognition events; recognized the COOP Team, and introduced the new K9 Unit Graduates.

The Chairman and Director congratulated everyone on their accomplishments and thanked them for their service and dedication to the Commonwealth and the Agency.

Public Comments – Non-Agenda Items: ([Listen](#)) The Chairman called for Public Comment – Non-Agenda Items. Hearing none, the Chairman moved forward with the Agenda.

Approval of April 10, 2012 Board Meeting Minutes: ([Listen](#)) The minutes of the April 10, 2012 meeting have been distributed and posted to the website for review. The Chairman noted the minutes reflect that his comments be corrected to read he visited a “Foxhound Training Pen Operation not a Fox Training Pen Operation” as stated in the minutes. The Chairman called for a motion to approve the minutes with the correction. Mr. Yates made the following motion: Mr. Chairman, I hereby move the minutes of the April 10, 2012 be approved with the correction submitted by the Chairman. Motion Seconded by: Mr. Hazel. Ayes: Clarke, Reed, Caruso, Colgate, Davenport, Hazel, Kozuch, Palmer and Yates.

Committee Reports: The Chairman called for Committee Reports.

([Listen: Wildlife and Boat Committee Report](#))

Ms. Caruso, Chairwoman of the **Wildlife and Boat Committee**, called on Mr. Ellis to present an update on the Elk Restoration Project. Mr. Ellis reported on the milestones and success of the Elk Restoration Project. Mr. Ellis recognized staff and the Partners who participated in this project.

Following the presentation, The Chairman called for **Public Comment**.

Ms. Kathy Funk, Greenville, Virginia, who represented the Rocky Mountain Elk Foundation, spoke regarding Elk Reintroduction.

Mr. Michael Burwell, Denver, Colorado, spoke regarding the Elk Reintroduction into Virginia.

The Chairman thanked everyone for their comments and attendance at the meeting.

At the conclusion of the Public Comments, a further discussion was held by the Board, Director and Staff.

The Chairman called for a 10 minute break.

([Listen: Finance, Audit, and Compliance Committee Report](#))

Mr. Curtis Dixon Colgate, Chair of the **Finance, Audit, and Compliance Committee**, reported on the activities of the May 15, 2012 meeting. Mr. Colgate called on Mr. Tom Gelozin to present the proposed FY2013 Budget (Operating and Capital). A discussion was held by the Board, Director and Staff.

The Chairman called for Public Comment on the Budget Presentation. Hearing none, the Chairman moved forward with additional discussion from the Board.

Following the discussion, the Chairman called for a motion to adopt the budget as presented by staff. **Mr. Colgate made the following motion: Mr. Chairman, I move that the Board of Game and Inland Fisheries approve the FY 2013 operating and capital budgets as proposed by staff and with any amendments as agreed to by the Board. Motion Seconded by: Mr. Hazel Ayes: Clarke, Reed, Caruso, Colgate, Davenport, Hazel, Kozuch, Palmer, Turner and Yates.**

([Listen: Education, Planning, and Outreach Committee Report](#))

Mr. James Hazel, Chairman of the **Education, Planning, and Outreach Committee**, reported on the activities of the May 16, 2012 meeting. The Committee presented 2 action items for the Board.

The first item for consideration by the Board is the amendments to the Wildlife and Boat Committee Charter. Mr. Hazel noted the changes in the charter were:

- **The name change to the Committee and Charter;**
- **Number of members on the committee (3 standing members and two alternate members as designated by the Board Chairman). Mr. Clarke noted for the record this change in membership structure was suggested by Mr. Yates who currently serves on the committee.**

Mr. Hazel moved that the Board approved the amendments to the Wildlife and Boat Committee Charter. Motion Seconded by Mr. Yates. Ayes: Clarke, Reed, Caruso, Colgate, Davenport, Hazel, Kozuch Palmer, Turner and Yates.

The second item for consideration by the Board is the amendments to the Board Governance Manual. Mr. Hazel summarized the changes to the manual:

- **Pages 6-11 Board Authorization of the Governance Manual – Code requirements and authorization**
- **Page 38 One addition – Elk – non lethal control measures**
- **Page 41 Discussion of Committee Structures and how they operate (Charters are attached as an annex to be reviewed annually because the Manual is reviewed every three years.)**
- **Page 43 Requirement the Board Chairman appoint a financial expert to the Finance, Audit and Compliance Committee. Currently, Board appointments are made by the Governor and the Board chairman will now consider the financial background of Board members when making committee assignments.**
- **Page 44 Wildlife, Boat and Law Enforcement to reflect the changes in the Committees Charter**
- **Page 48 Change in requesting Attorney General Opinions**
- **Page 50 EPO completed it's review as required in the Board Governance Manual**

Mr. Hazel moved that the Board approve the three year review of the Board Governance Manual and the amendments as presented by staff and Board. Motion Seconded: Ms. Caruso. Ayes: Clarke, Reed, Caruso, Colgate, Davenport, Hazel, Kozuch, Palmer, Turner, and Yates.

[\(Listen: Nominations Committee Report\)](#)

Mr. Kozuch, Chairman of the Nominations Committee, reported on the activities of the April 10, 2012 meeting. Mr. Kozuch made the following motion to elect these members to their new roles:

**Mr. Scott Reed –Chairman
Mr. Curtis Dixon Colgate – Vice-Chairman.**

Motion Seconded by Mr. Hazel. The Chairman called for any additional nominations from the floor. Hearing none, the Chairman called for the vote: Mr. Reed as Chairman and Mr.

Colgate as Vice-Chairman. Ayes: Clarke, Reed, Caruso, Colgate, Davenport, Hazel, Kozuch, Palmer, Turner and Yates.

Director's Report: ([Listen](#)) The Director reported on the following items:

- Governor's Proclamation – 75th Annv. WSR. The Director also introduced Willis Hunter Robertson who is the great-grandson of A. Will Robertson.
- Duck Stamp
- Spring Turkey Season Harvest Data
- Back Bay Largemouth Bass Stocking
- Lynnhaven Easement
- Flying Squirrels Game
- Board Member Orientation

The Chairman thanked the Director for his report.

Closed Meeting: ([Listen](#)) The Chairman called a motion to move into Closed Session. Mr. Reed made the following motion:

***Closed Meeting Motion
June 12, 2012***

Mr. Chairman,

I move that the Board go into a closed meeting pursuant to Section 2.2-3711.A.1 of the Code of Virginia for discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining,, or resignation of specific public officers, appointees, or employees of the Department of Game and Inland Fisheries specifically regarding:

- ***The performance of the Director.***

Furthermore, pursuant to Section 2.2-3711.A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property with respect to:

- ***The relocation of the agency headquarters; and an exchange of real property in Wythe County.***

This closed meeting will be attended only by members of the Board. However, pursuant to Section 2.2-3712(F), the Board requests counsel, the Department Director, the Chief Operating Officer, the Director of the Wildlife Resources Bureau, the Regional Terrestrial Program Manager, and the Infrastructure Director to also attend this meeting, as it believes their presence will reasonably aid the Board in its consideration of topics that are the subject of the meeting.

Motion seconded by: Mr. Yates. Ayes: Clarke, Reed, Caruso, Colgate, Davenport, Hazel, Kozuch, Palmer, Turner and Yates.

The Chairman called for the Certification of Closed Meeting. Mr. Reed made the following Certification:

**Certification of Closed Meeting
June 12, 2012**

WHEREAS, the Board of Game and Inland Fisheries conducted a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Game and Inland Fisheries hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board. Motion Seconded by: Turner

The Board Secretary conducted the following voice roll call certification:

- **Kozuch - Aye**
- **Turner - Aye**
- **Yates - Aye**
- **Caruso - Aye**
- **Hazel - Aye**
- **Reed - Aye**
- **Clarke - Aye**
- **Palmer - Aye**
- **Davenport - Aye**

- ❖ **Mr. Colgate was not present for the voice roll call certification. Mr. Colgate submitted a written letter in support of the items discussed in the Closed Meeting. This letter is on file with the Board Secretary.**

Chairman's Remarks: ([Listen](#)) The Chairman stated that he and Mr. Reed will meet later in the day with the Secretary of Natural Resources to report on the activities of the meeting today. The Chairman asked the Director to extend an invitation to the members of the Conservation Police Officer's Chapter of the Police Benevolent Association to attend a future Wildlife, Boat and Law Enforcement Committee Meeting. The Chairman thanked the Staff and Board for their support during his tenure as Chairman.

Additional Business/Comments: ([Listen](#)) The Chairman called for any additional comments from the Board. Mr. Colgate called on Mr. Geloizin to report on his day with the Conservation Police Officers during Harborfest. The Chairman encouraged everyone to spend time with Staff in the field whenever possible.

The Director thanked Mr. Hazel for his leadership in developing the Board Governance Manual and policies.

Next Meeting Date and Adjournment: ([Listen](#)) The Chairman announced the next meeting would be held on July 10, 2012 and called for a motion to adjourn.

Mr. Colgate made the following motion to adjourn: Mr. Chairman, I hereby move this meeting be adjourned. Motion seconded by Mr. Reed. Ayes: Clarke, Reed, Caruso, Colgate, Davenport, Hazel, Kozuch, Palmer, Turner and Yates.

**Respectfully submitted,
/s/Beth B. Drewery, Secretary
Board of Game and Inland Fisheries**